

INTERNSHIP RESPONSIBILITIES

01



Is responsible for organizing patient medical costs and sending invoices to collect payment from patients and their insurers.

02



Duties include calling patients to discuss payment and develop reasonable payment plans.

03



Entering patient data into administrative systems (EMR) and recording information about outstanding claims. And more...



Our team gardening day last spring, cleaning up our Wellness & Healing Garden

PATIENT SERVICES TEAM MEMBER

MEDICAL BILLING SPECIALIST

GET IN TOUCH

Want to learn more about this exciting opportunity? Or perhaps you'd like to chat with us? Either way, we're all ears and ready to listen!

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Inspired
Health Group

About Us

Inspired Health Group (IHG) is a true family practice serving patients of all ages from across Western New York. Founded and operated by the Erickson family, IHG offers innovative body, mind and spirit healthcare services with a personalized approach that increases a patient's awareness and involvement in their own health and wellbeing. IHG's board-certified physicians, highly trained nurse practitioners, physician assistants, registered nurses, registered dietitian nutritionists, and patient services team set IHG apart with their professionalism and compassion, providing full and complete individualized care to patients.



What do we offer?



TRUSTED EXPERIENCE

Since IHG opened its doors in 2001, it has become a trusted source of care. With over 500 5-star Google reviews along with awards, such as being recognized as a Patient Centered Medical Home (PCMH) by NCQA IHG has led the way in innovation of care.



BODY, MIND & SPIRIT CARE

With a focus on body, mind and spirit healthcare services, IHG offers a diverse range of care options. From state of the art cancer testing, to our partnership with *Endeavor Health Services* to offer behavioral health services on the second floor of our building, you will learn from a care model that focuses on both health and wellness of each patient.



DIRECT ACCESS TO PROVIDERS

We are a close-knit, collaborative team with less than 50 team members in our office. You'll learn directly from leadership, providers, and nursing & patient services team members throughout your internship.

Additional Responsibilities

- Perform completion of claims to payers
- Conduct duties in a professional and timely fashion
- Submit billing to the appropriate insurance providers
- Process claims
- Resolve denial instances
- Achieve maximum reimbursement for services provided
- Deploy, maintain, and report on various programs
- Do Medicare reviews
- Do Medi-Cal reviews
- Conduct audits
- Perform posting charges



4.9 rating from 565 reviews

Learn more about us!

